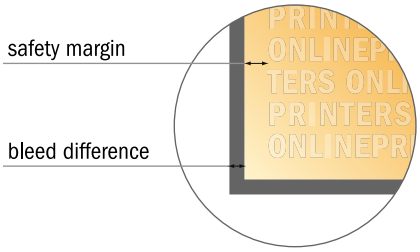
Letterheads

A4

- Data format
  (incl. 2.00 mm bleed):
  21.40 x 30.10 cm
- Trimmed size:
  21.00 x 29.70 cm
- **Safety margin**
  Maintaining 4 mm space between the text/information and the edge of the trimmed format prevents undesirable cuts.



Please note:

- Allow for trim allowance and safety margin according to instructions.
- Arrange background graphics, images or graphics up to the edge of the data format.
- Tolerances may occur during production due to cutting, punching and folding processes.
- This sketch is not drawn to scale.
- Printing data: Instructions and templates can be found under the menu item "Printing data" at www.onlineprinters.com.